

# America's Title

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## TITLE ORDER FORM

Order Date: \_\_\_\_\_

Date Needed: \_\_\_\_\_

Ordered By: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

Member No.: \_\_\_\_\_

**Delivery Method:** *(If none specified, we will send via email.)*

Email: \_\_\_\_\_

US Mail

Pickup

UPS Next Day (\$10.00 added to Title Preparation Fee)

Fax: \_\_\_\_\_

### Transaction Type:

Purchase (with mortgage)

Cash Deal

Refinance

Foreclosure

Condo Conversion Master Commitment

Tract Search

Search Only

### Type of Property:

Single Family

Condo

Townhome/Coach House

Commercial

Mixed Use

Vacant Land

Apartment Building/2-3 Flat

No. of units: \_\_\_\_\_

### BORROWER(S)

Name: \_\_\_\_\_

SSN *(Last 4 digits)* or FEIN *(in full)*\*: \_\_\_\_\_

Name: \_\_\_\_\_

SSN *(Last 4 digits)* or FEIN *(in full)*\*: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

County: \_\_\_\_\_

*\* Non-purchase money mortgage transactions only.*

### SELLER(S)

Name: \_\_\_\_\_

SSN *(Last 4 digits)* or FEIN *(in full)*: \_\_\_\_\_

Name: \_\_\_\_\_

SSN *(Last 4 digits)* or FEIN *(in full)*: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### SELLING PROPERTY

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

County: \_\_\_\_\_

PIN: \_\_\_\_\_

### BUYER'S ATTORNEY

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### SELLER'S ATTORNEY

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### REAL ESTATE AGENT

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### COOPERATING REAL ESTATE AGENT

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**LENDER**

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First Lender Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

First Mortgagee Clause:

Second Lender Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Second Mortgagee Clause:

Endorsements:

- ARM
- Balloon
- Other: \_\_\_\_\_
- Condo
- EPL
- Location
- PUD

Are any titleholders deceased?  Yes  No

Name(s): \_\_\_\_\_

Purchase Price: \$ \_\_\_\_\_

Loan Amount: \$ \_\_\_\_\_

Second Loan Amount: \$ \_\_\_\_\_

Two Commitments required?  Yes  No

**PRIOR POLICY**

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Yes, attached (*Both Schedules A & B*)

No

**ADDITIONAL INSTRUCTIONS**

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